



Collingwood Minor Hockey Association

Collingwood ON, 2023/2024

Collingwood Provincial Police

Collingwood Detachment

201 Ontario St

Collingwood ON L9Y4M4

Ontario Provincial Police

Wasaga Beach Detachment

1000 River Rd West

Wasaga Beach ON, L9Z1A1

Re: Volunteer Waiver of fees for Vulnerable Sector Check

August 28, 2023

Dear Police Services:

\_\_\_\_\_, has applied to be a Manager with Collingwood Minor Hockey Association. To comply with the Ontario Minor Hockey Association, all coaching staff, on ice volunteers, and board members have been asked to provide criminal record check, that includes a Vulnerable Sector Screening to our organization. Collingwood Minor Hockey Association develops participants aged 5-18 in the skills of hockey. CMHA is a gender-neutral organization welcoming all genders, as participants.

Working with vulnerable description: manager role with vulnerable people: talking with individuals, assisting on the ice during practices. The Manager also communicates directly with participants and parents about Respect in Sport. The Manager is the go between parents and head coach when there is a situation involving a participant. The Manager maintains the team documentation, Respect in Sport, Health Info, this is personal and confidential information, that cannot be shared the public. CMHA has through a screening process and a coaching development program coaches and other bench staff on how to work with vulnerable participants in the correct way. Due to the volunteer nature of the position, CMHA requests that the fees for this screening be waived.

Thank you for your assistance with this request.

Sincerely,

Rob Holroyd

Director Risk Management

Collingwood Minor Hockey Association

[Risk\\_mangement@collingwoodhockey.com](mailto:Risk_mangement@collingwoodhockey.com)

 Authentisign  
ROB HOLROYD

08/28/23