

Collingwood Minor Hockey Association

Annual General Meeting Minutes



MEETING DATE: **Wednesday, April 19th, 2017**

LOCATION: **Central Park Arena, 2nd Floor**

TIME: **7:00 PM**

Present: **ML, MF, CH, DS, CS, MO, DL, PR, DH, WM**

Regrets: **TS, DD, TB**

Agenda Items:

1. Call to Order: 7:10

- Quoram of 25 persons in attendance. Sign in record sheets with DH.
- 10 Board members (3 absent), and 15 members in attendance.
- ML recommended that the next Board amend the attendance by-law that states a minimum of 25 persons need to be present for quorum. Recommend that the Board Quorum is the required number now, with members invited.

2. Adoption of Previous Minutes

- No records of the previous AGM meeting minutes.
- Future AGM meeting minutes as well as monthly meeting minutes will be posted on the CMHA website.

3. President's Report

General comments, overall a very successful year.

4. Treasurer's Report

- **2016/17 Surplus Income over Expenses estimated will be \$36,700**
 - ✓ Good collections of A/R Revenue
 - ✓ Good ice management
 - ✓ Huronia Tournament proceeds \$7,077
 - ✓ Silver Stick Tournament proceeds \$9,000

- **Budget 2017/18**
 - ✓ \$38,000 surplus
 - ✓ Less equipment expense anticipated (Jersies)

- **Bank Accounts**
 - ✓ 2015/16:
 - Main \$87,044
 - Huronia \$4,153
 - Investment \$40,929
 - Moved \$50,000 to investment from Main

 - ✓ 2016/17 estimated
 - Main \$86,700
 - Huronia \$4,300
 - Investment \$96,475

- Auditors is Russell Thompson. Motion was passed to have Russell continue as Auditor for the next season.

Carried DS/CH

5. **Rep Report**

The CMHA Rep season was very successful. Wins were not easy to secure this year but as the year progressed many of the CMHA team's success levels increased. This trend highlights Collingwood's great development program, again this year. We would like to officially thank the dedicated and passionate volunteers that staffed the teams, the parents and players, whom without their dedication and time the hockey we love wouldn't exist!!

Details:

A busy season:

- 11 Rep Teams (90 rep teams in GBMHL)
- More than 40 tournaments attended
- More than 525 games played (411 league/OMHA games)
- More than 275 hours of practice
- Plus 100's of hours of cross fit, power skating, dry land and other training

Staff and player discipline:

Again, this year, Collingwood's discipline and Respect-In-Sport, was pretty good relative to our peers. It was refreshing to review the suspension list as provided by GBMHL and find Collingwood was noticeably less represented than other centers (a good thing).

- CMHA Rep averaged 1.7 suspensions per team, the GBMHL average was 2.9 suspensions per team. Midland was 5.9, Penetang was 6.5 and Shelburne was 5.8. Only Coldwater, Honeywood and Stayner were lower than Collingwood (17 Rep Centers in GBMHL)
- No GB discipline meetings required for Collingwood

Results:

- 52% wins, 9% ties
- 2 – OMHA finalists, 1 – OMHA semi-finalist
- 2 – GB Champ winners
- 2 – GB Consolation winners
- 6 – tournament champions, several tournament finalists/consolation champions
- 2 – International Silver Stick Participants

Administration:

(below comments based on my current knowledge)

- ✓ All teams have/will have jerseys cleaned and returned
- ✓ All teams have/will wrap up financials & close bank accounts
- ✓ All teams provided sponsorship photos
- ✓ CMHA had NO GBMHL game sheet or missed meeting fines this year
- ✓ One of the only centers without fines

Other comments:

1. Novice AE team was back this year, the team saw great development and will provide an excellent base for next year.
2. CMHA numbers didn't allow for a second Midget team this year, we are hopeful to get a second team back next year.
3. Although this is my first year, I will repeat my predecessor comments, "communication and follow through can be improved." Still a lot of confusion around rules/procedures/etc. and being a rookie I didn't help. I think improvements can be easily made, a couple suggestions:
 - a. I recommend CMHA provide a detailed but simple team manual prior to the year, clearly identifying expectations/timelines/how to's/rules/etc.
 - b. The issues seem to be similar, even common, across the group but as with any large group interpretation/memory/gossip/rumours result in confusion, a go-to manual allows for easy pointing to the expected outcome

- c. Everyone wants to meet all expectations but with confusion things get put off, again a go-to manual, outlining banking, photo's, jersey, website reporting/articles could only help
- d. All the information is available so consolidation should not be difficult but I expect the exercise will make the CMHA rep team's lives easier and thus the CMHA board of directors
- e. A challenge to the new CMHA Board of Directors to produce prior to the next season start!

All in all, a great hockey year, especially from my perspective! It was a pleasure to work with all teams and fellow board members. Thank you.

6. Risk Management Report

- CMHA had no players who qualified for the Multiple Suspension Procedure.
- Criminal Records Checks (CRCs) and Vulnerable Sector Searches (VSSs) are required by the OMHA and CMHA for all volunteers who have contact with the players. Compliance with this obligation is woefully low by CMHA members. Please ask your coaching staffs if all members have complied with this rule.
- Fundraising has financial rewards but it also comes with risk to CMHA members. BE aware of these risks by asking for permission so they can be explained. Members who participate in unapproved fundraisers could face hefty bills if anything goes wrong as there would be no insurance coverage except for the responsible party's personal coverage.
- A team getting together for any purpose is not necessarily a hockey related purpose according to Hockey Canada and the OHF insurance policy. Insurance policy violations can be expensive for members (see above) who do not ask first. Dry land training, pond skates, and house parties would be some, but not all, examples.
- Criminal Checks and reports are mandatory.

7. CHIPS Report

General comments, overall a very successful year.

8. Novice House League Report

- Had 4 teams and approximately 56 players in NHL this season
- Year end tournament saw lots of smiling faces, seems that most kids enjoyed their season.
- There was some concern over reporting scores on the CMHA website but eventually a compromise was reached

- Always looking to improve, especially for ideas to balance teams better
- Idea from floor was to have more assessment skates and consider revising teams after 3-4 weeks if needed
- Have heard the idea before to have 2 seasons 1 from October to December and 1 from January to March with new teams being created for second season
- Hopeful that we will be able to continue with the current structure, which allows 6-year olds to join the NHL. This does limit the ability of NHL teams to attend tournaments but allows us to offer the program in-house.
- NHL coaches have suggested that younger players need to be approved based on their ability as there was some concern for player safety with a couple this season. This should be part of the assessment process. I would presume that younger players who are not able to meet the standard would be placed in CHIPS 2

9. Local League Report

- 2016-17 chips program was once again a success.
- CMHA had about 90 registrations.
- Coach Kelly once again did a fantastic job and we are extremely fortunate as an organization to have him.
- Points of discussion for improving our program include Ensuring all on ice volunteers have the proper documentation Having a rating system with marks that would show improvement in certain areas over the season Making sure it is kept fun so that we make sure we have as many returnees as possible Making sure we have the proper on ice help when Coach Kelly is away.
- A better check in process to make sure everyone is registered properly

10. Registration Report

Division	#Players	#Goalies	# Teams	Division Total
Midget	17 Rep 17 LL	2 Rep 2 LL	2	38
Bantam	19 Rep 17 LL	4 Rep 1 LL	3	41
Peewee	43 Rep 34 LL	5 Rep 2 LL	5	84
Atom	40 Rep 29 LL	3 Rep 2 LL	5	74
Novice	26 Rep 52 HL	2 Rep	6	80
Chips	44 Chips 1 39 Chips 2			83

- Total Registration for 2016/17 season 410.

11. Ways and Means Report

- New sponsors for next season will be needed. Please submit any leads to Ways and Means Director for follow up.
- The Photo Plan for our sponsors was a questionable success. Only 6 of 17 teams submitted a team photo to thank their jersey sponsor. Just one team took advantage of the maximum refund.
- Two requests were received for approval of fundraising initiatives from teams this season yet fundraising continued according to anecdotal information received.
- MEMBERS should be wise to seek appropriate approvals for all team based fundraising activities. There are serious insurance concerns if any accidents take place without having received approval.
- Holding raffles can be an approved fundraiser but applicants must be aware of their responsibilities to the municipality. Failure to follow through on the reporting procedure puts all future CMHA applications in jeopardy.

12. Referee's Report

General comments, overall a very successful year.

13. Coaches Report

Coaches evaluation forms will be on the website over the next couple of weeks.

14. Equipment Report

General comments, overall a very successful year.

15. Local League Report

General comments, overall a very successful year.

16. New Business

- Spring try-outs – current Board has differed this issue to the a future time.
- Coaches evaluations – as noted the forms will be on the website.
- To gain more attendance, the new Board could consider a bond of some value, to be released after the AGM.
- Better communications to the members and coaching staff.
- Ice Scheduler review for the next season is underway.

17. Adjournment 9:33

CS/DL carried