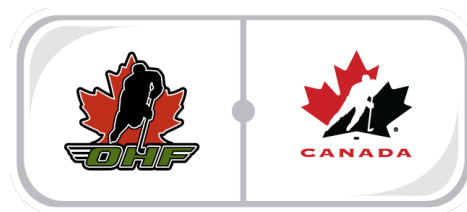


ONTARIO HOCKEY FEDERATION

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OHF Bulletin

To: OHF Directors, OHF Members, OHF Staff, OHF Senior Leadership Team, OHF Member Communication Staff
From: Zack Millington – Manager, Risk, Registration and Insurance
Date: November 25, 2024
Re: Vulnerable Sector Checks (VSC) – Pending Status
Bulletin ID: 24-049

The Ontario Hockey Federation has received the list of individuals with pending Vulnerable Sector Checks (VSCs) based on the “receipts” submitted so far. Direct communication to each pending individual will be conducted by the OHF and will go out tomorrow. Our immediate objective is to engage with these individuals to transition their status from "Pending" to "Completed."

Later today, each Member will receive their respective list of coaches and officials who are pending based on submitting a VSC receipt.

In accordance with policy, the deadline for submitting completed VSCs is **December 1, 2024**. We recognize that some VSCs have been pending since early spring through late September, while others were submitted from October onwards. Given the variable processing times of police services—often ranging from 6 to 8 weeks—we will issue two separate communications to address these timelines. For example, some police services are currently processing applications submitted as of October 1, 2024.

To achieve compliance, we request support from both Members and Associations in reducing the number of pending VSCs to zero. We ask Members to share the list of outstanding VSCs with their Associations to facilitate follow-ups before the December 1, 2024 deadline.

Post-Deadline Procedures

After December 1, 2024, a revised list of coaches who have not submitted a valid VSC will be provided to each Member Partner. Coaches and Officials who fail to meet the deadline will be deemed ineligible, and we ask Members to remove them from their rosters or from officiating.

For those who submit their VSCs after December 1, 2024, Members must establish an internal process for reinstating these individuals in collaboration with their Associations.

For individuals who provided receipts after October 1, 2024, communication will be issued instructing them to submit their completed VSCs as soon as they receive them from their respective police services. These individuals will remain eligible to stay on rosters until further notice from the OHF. The OHF will continue to work with these individuals to ensure timely submission of their VSCs.



Roles and Responsibilities

OHF

- Direct communication with individuals with pending VSCs.
- Provide Member Partners with a list of individuals with pending VSCs.
- Maintain communication throughout the process and distribute updated lists on December 2, 2024 and beyond.

Members

- Support the OHF by communicating with Associations that have individuals with pending VSCs.
 - [OHF Screening Submission Portal](#)
 - [Instructions](#)
 - [Frequently Asked Questions](#)
- Remove individuals from rosters if VSCs are not submitted by December 1, 2024.
- Develop an internal process for reinstating individuals after December 1, 2024.

Associations

- Support the OHF by directly communicating with individuals with pending VSCs.
 - [OHF Screening Submission Portal](#)
 - [Instructions](#)
 - [Frequently Asked Questions](#)
- Follow the Member's process to reinstate individuals who submit their VSCs after December 1, 2024.

Your cooperation is important to ensuring all requirements are met promptly. Thank you for your continued support in this process.