

## **A note to potential 2008 - 2009 Coaches for Collingwood Minor Hockey**

Just a reminder to all our members who wish to apply for a Coaches position for 2008 - 2009 season.

The Coaching applications are due **May 15th, 2008 for all Rep, Additional Entry, Local League & House League Teams.**

As part of the application process, all **completed police checks must be submitted with your application form.**

The police check application can be picked up at the Police Station, please keep in mind that it takes time for the police checks to come back, so don't leave it until the last minute. Note to residents serviced by Huronia West OPP (ie: Nottawa, Duntroon areas must go to the Wasaga Beach Detachment Office).

The police check application form **must have a signature from a member of the Collingwood Minor Hockey Executive Board**, so it is imperative that you pick up your form immediately to get the process started.

**APPLICATIONS THAT DO NOT HAVE A COMPLETED POLICE CHECK WILL NOT BE CONSIDERED FOR A INTERVIEW.**

**Please note that beginning this year we are requiring all bench Staff (Managers, Trainers, Assistant Coaches) to go through the interview process. We understand that some Coaches will not have picked their Staff until a later date, but they will still be required to be interviewed and approved by Collingwood Minor Hockey.**

We want Coaches to be able to begin their season planning early, so we will be announcing the Coaches selection by **July 1st, 2008.**

Please help us in this process by adhering to the guidelines.

**TO HELP WITH THE TRANSITION WE WILL HAVE A STRICT POLICY OF NOT ACCEPTING ANY LATE APPLICATIONS.**

### **Things to keep in mind:**

- 1.) If you are willing to accept another team as a second choice, you only need to make one (1) application, but note your other choices on that form.
- 2.) Police checks that are older than six (6) months as of the deadline for Coaches applications, **(May 15th, 2008)** are not valid.
- 3.) A **second call** for Coaching applications will only be made if there are no applications by the deadline, or the Selection Committee doesn't find a suitable applicant.

If you have any questions about the process, please email Dale West, President at [dale@georgian.net](mailto:dale@georgian.net) or call 444-4764. (emails are preferable as they are checked frequently during the day)

Dale West

President

Collingwood Minor Hockey Association